

MINUTES of the proceedings of the **REORGANIZATION MEETING** held on **JANUARY 5, 2022** in the Board Administrative Office, at 8 Hunter Street, at 7:00 pm. *Dr. Dennis R. Frohnapfel, Board Secretary, presided.*

I. Flag Salute/Sunshine Statement/Call to Order

In accordance with the Open Public Meetings, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Bergen Record and Herald News and posting notice in the Board of Education Administration Building and filing notice with the Borough Clerk. I hereby call to order the Reorganization Meeting of the Lodi Board of Education, Wednesday, January 5, 2022, at Lincoln School, 8 Hunter Street, at 7:00 pm.

II. Board Secretary administered the Oath of Office to newly elected Board Members:

1) Jocelyn Anderson; 2) Dr. Laura Cima; 3) John Cannizzaro

III. Distribution/Discussion Code of Ethics for School Board Members pursuant to the School Ethics Act (c.178, P. L. 2001)

The Board Secretary provided the School Ethics Act, Code of Ethics, Conflicts of Interest Law and the Acknowledgement of Receipt for the Code of Ethics for School Board Members to all Trustees prior to the meeting. The Code of Ethics were reviewed by each Trustee. Trustees are to sign and date said Acknowledgement of Receipt and return to the Board Secretary.

IV. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Anderson (Jocelyn) via Teleconference	X	
Mr. Cannizzaro (John)	X	
Ms. Cardone (Nancy)	X	
Dr. Cima (Laura E.)	X	
Ms. Cortez (Paula)	X	
Ms. Gilcher (Karin)	X	
Ms. Jimenez (Yadiria)		X
Ms. Mastrofilipo (Kerry Anne)	X	
Ms. Salvacion (Sharon)	X	

V. Nominations/Election of Board President

The Board Secretary to entertain nominations for the Office of President of the Lodi Board of Education for the 2022 calendar year. Trustee Salvacion nominated Nancy Cardone to serve as President of the Lodi Board pf Education for the 2022 calendar year.

In the absence of further nominations, the Board Secretary to closed nominations and called the role for the election of Nancy Cardone to serve as President of the Board of Education for the 2022 calendar year. *Nancy Cardone was elected president by unanimous roll call vote.*

VI. Nominations/Election of Board Vice President

The Board Secretary entertained nominations for the Office of Vice President of the Lodi Board of Education for the 2022 calendar year. Trustee Cima nominated Sharon Salvacion to serve as Vice President of the Board of Education for the 2022 calendar year.

In the absence of further nominations, the Board Secretary closed nominations and called the role for the election of Sharon Salvacion to serve as Vice President of the Board of Education for the 2022 calendar year. *Sharon Salvacion was elected vice president by unanimous roll call vote.*

VII. Public Comment**VIII. Resolutions (Consent Agenda)**

01. Certification of 2021 Election Results
02. Approve 2022 Calendar of Board Meetings
03. Approve 2022 Regular Meeting Agenda Format
04. Reaffirm NJSBA Code of Ethics
05. Designate 2022 Official Newspapers
06. Re-adopt Existing Board Bylaws, Policies, Regulations and Procedures, Standard Operating Procedures and Purchasing Manual
07. Approve Appointment to South Bergen Jointure Commission
08. Designate 2022 Bank Depositories
09. Designate 2022 Authorized Signatories for District Accounts
10. Designate 2022 Student Activity/Athletic Funds Depositories/Authorized Signatories
11. Approve School Physician for 2022
12. Appoint Board Counsel for 2022
13. Appoint General Liabilities Insurance Broker/Risk Manager
14. Appoint Benefits Broker (Dental)
15. Approve Strauss-Esmay Policy Services for 2022
16. Approve Tax Shelter Annuity Vendors for 2022
17. Authorize Use of President's Facsimile Signature
18. Authorize SBA/Board Secretary to pay bills between Board Meetings
19. Approve Flexible Spending Account for 2022
20. Designate Compliance Officers for 2022
21. Adopt Textbooks and Curricula for 2022
22. Authorize Purchase of Textbooks and Supplies for 2022
23. Approve 2022 maximum travel expenses
24. Approve Use of State Contracts for 2022
25. Authorize Personnel Actions for 2022
26. Approve Cooperative Pricing Agreements for 2022

X. Superintendent's Report

First and foremost, I want to wish everyone a Happy New Year.

I would like to welcome back our returning Board Trustees and our Newly Elected Trustee. I am looking forward to our continued success working together.

I would like to provide the school community with an update with regard to the communication that I sent out today. As I mentioned, Lodi Public School will have an early dismissal, this Friday, January 7th. Starting on Monday, January 10th through January 21st we are moving to a full remote model. There will be NO in-person learning on these days. We plan to have students return to our buildings on January 24th. During this time, ALL K-12 students will engage in live and synchronous learning. "Grab and Go" lunches will be made available at each school location as follows: Lodi High School and Thomas Jefferson Middle School: 11am to 1pm; Elementary Schools: 12:00 pm to 1:00 pm. The move to a full remote model was not an easy decision to make, as we continue to value the need for in-person instruction and the positive impact it has on the mental health, academic progress and the overall well-being of our students. Furthermore, we fully understand this move creates a hardship for some of our families. Our hope is that this break will assist in containing the spread and enable a return to in-person learning in a safe and positive way.

On behalf of the Board of Education, we thank you for your continued understanding and support as we continue to navigate through these ever-changing times. Not to further complicate things, but it is my understanding that we may have some snow accumulations Friday morning. As usual, we will keep a close eye on the situation and notify the school community as timely as possible if we were to close for a snow day.

XI. Executive Session

Be It Resolved, that the Lodi Board of Education determines it is necessary to meet in Executive Session on Wednesday, January 5, 2022, to discuss **Legal** and **Personnel** matters; and
Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Cima motioned to convene Executive Session at 7:30 pm; seconded by Trustee Salvacion; carried by unanimous vote.

Trustee Mastrofilipo motioned to adjourn Executive Session and reconvene the Reorganization Meeting at 7:45 pm; seconded by Trustee Cortez; carried by unanimous vote.

XII. Board Comments

XIII. Adjournment

Trustee Cima motioned to adjourn at 7:47 pm; seconded by Trustee Salvacion; carried by unanimous vote.

01. **Be It Resolved**, that the Lodi Board of Education certifies the results of the Annual School Board Election held on November 2, 2021, for membership to the Board of Education for a Three-Year Term (results provided by County Clerk):

Jocelyn L. Anderson	1016
Laura Cima	920
John Cannizzaro	999
Joseph A. Ramos	682
George Panagiotou	590
Louis F. Tuccillo	537
Personal Choice	4
Total	4,748

02. **Be It Resolved**, that the Lodi Board of Education, designates the following meeting dates for Regular Meetings, for the 2022 calendar year; all meetings shall be held in accordance with the “Open Public Meetings Act” and formal action may be taken at any meeting; all meetings to be held at the Board of Education Administrative Office, Lincoln School, 8 Hunter Street, commencing at 7:00 pm; and
Be It Further Resolved, that the Board approves Roberts' Rules of Order, Newly Revised, to govern the Lodi Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these Bylaws, in accordance with Board Bylaw #0164.

Regular Meetings
January 19, 2022
February 16, 2022
March 16, 2022 adopt Preliminary 2022/23 budget
April 27, 2022 adopt Final 2022/23 budget
May 25, 2022
June 22, 2022
September 28, 2022
October 26, 2022
*November 22, 2022 (Tuesday)
December 14, 2022

**All dates are Wednesday with the exception of November*

03. **Be It Resolved**, that the Lodi Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Regular Meetings of the Board of Education; and
Be It Further Resolved, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

REGULAR MEETING AGENDA

- I. Flag Salute / Sunshine Statement / Call to Order / Roll Call
 - II. Showcase for Success
 - III. Approval of Minutes
 - IV. Superintendent's Report
 - V. Committee Reports
 - VI. Public Comment (Agenda ONLY)
 - VII. Resolutions (Consent Agenda)
 - VIII. Public Comment (non-Agenda)
 - IX. Executive Session (as needed)
 - X. Board Comments
 - XI. Adjournment
04. **Be It Resolved**, that the Lodi Board of Education, individually and as a group, reaffirms and re-adopts the School Board Member Code of Ethics contained in Board of Education Bylaw 0142, as follows:

NJSBA Code of Ethics

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member Code of Ethics promulgated by the New Jersey School Boards Association on May 10, 1975 and reproduced below:

1. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my Board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.

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9. I will support and protect school personnel in proper performance of their duties.

10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

05. **Be It Resolved**, that the Lodi Board of Education designates the Bergen Record and Herald News as official newspapers for the Lodi Board of Education for 2022.
06. **Be It Resolved**, that the Lodi Board of Education, re-adopts existing Board Bylaws, Policies, Regulations, Standard Operating Procedures Manual, and Purchasing Manual, for 2022.
07. **Be It Resolved**, that the Lodi Board of Education, designates Douglas J. Petty, Ed.D. Board Trustee to the South Bergen Jointure Commission.
08. **Be It Resolved**, that the Lodi Board of Education designates the following Banks as depositories for Lodi Board of Education funds:
- 1) Valley National Bank;
 - 2) TD Bank (Lodi);
 - 3) Bank of New York
09. **Be It Resolved**, that the Lodi Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to; and
- Be It Further Resolved**, that the Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:
- A. Pay the same to the debit of any accounts of this Board then maintained with them;
 - B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and
 - C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and signed by at least two (2) of the following:
 - 1) Board President;
 - 2) Superintendent;
 - 3) SBA/Board Secretary
10. **Be It Resolved**, that the Lodi Board of Education designates TD Bank as depository for Student Activity Fund Accounts for 2022; and
- Be It Further Resolved**, that all checks, drafts, notes or orders drawn against these accounts be signed by 1) School Principal; and 2) Superintendent; and
- Be It Further Resolved**, that no other bank accounts are authorized at the school level except for those so identified without formal resolution by the Lodi Board of Education.

11. **Be It Resolved**, that the Lodi Board of Education, approves Fabio Piazza, MD, as School Physician (Independent Contractor) for 2022, monthly fee \$3,500.00.
12. **Be It Resolved**, that the Lodi Board of Education, approves the appointment of Cleary Giacobbe Alfieri Jacobs, LLC, General Counsel, to represent the Board of Education, for 2022, at \$165.00 per hour for all attorneys and \$90.00 per hour for work by law clerks and paralegals; and
Be It Further Resolved, that Matthew J. Giacobbe, Esq., will be the primary contact and coordinating attorney; and
Be It Further Resolved, all bills shall be forwarded to the Board Secretary for review and the processing for payment.
13. **Be It Resolved**, that the Lodi Board of Education, approves the appointment of Nathan Lane Agency, as the Risk Manager and Insurance Broker for the District's General Liability, for 2022.
14. **Be It Resolved**, that the Lodi Board of Education, approves the appointment of Allen Associates, as Broker of Record for dental benefits, for 2022.
15. **Be It Resolved**, that the Lodi Board of Education, approves Strauss-Esmay Policy Services for 2022, annual fee \$2,090.00.
- 16: **Be It Resolved**, that the Lodi Board of Education approves the following Tax Shelter Annuity Companies for 2022; and
Be It Further Resolved, that the Board of Education restricts any other Tax Shelter Annuity Companies from entering the District without this Board's consent and official Board action:
- 1) AXA; 2) Lincoln Investments-Legend; 3) Met Life
17. **Be It Resolved**, that the Lodi Board of Education authorizes the use of the President's Facsimile Signature on warrants, with the exception of Social Security payments for 2022.
18. **Be It Resolved**, that the Lodi Board of Education authorizes the SBA/Board Secretary to pay bills and claims, as needed, between Board Meetings.
19. **Be It Resolved**, that the Lodi Board of Education, approves Bowman & Company, to provide and administer a Flexible Spending Account for employee's or their dependent's medical expenses to a maximum of \$2,750 and child care to a maximum of \$5,000, in a plan year 2022, at no cost to the District.
20. **Be It Resolved**, that the Lodi Board of Education, designates the following Compliance Officers for 2022:

Affirmative Action/Equity Officer	Al Tarleton
Section 504 Compliance Officer	Christine Orosz
Title IX Coordinator	Al Tarleton
Public Agency Compliance Officer	School Business Administrator
Integrated Pest Management Coordinator	David Grimes
Homeless Liaison	TBD
Asbestos Management/PEOSA Officer	Karl & Associates
AHERA Coordinator	Karl & Associates
Indoor Air Quality Officer	Karl & Associates
Right to Know Officer	Karl & Associates
Chemical Hygiene Officer	Thao Hansen
Safety & Health Officer	Kevin Dowson
Custodian of Records	Board Secretary
Substance Awareness Coordinator	Geraldine Passano
HIB Coordinator	Christine Orosz

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21. **Be It Resolved**, that the Lodi Board of Education, in compliance with N.J.S.A. 18A:33-1 and 18A:35, confirms the adoption of the existing Textbooks and Curricula resources in the District's schools and that no Course of Study shall be altered except by the recorded roll call majority vote of the full membership of the Board of Education; and
Be It Further Resolved, that the Board of Education approves for use in the Lodi School District all classrooms during 2022, curricular, courses, textbooks, reference books, manuals, workbooks, library collections, ancillary materials, and related curricular resources.
22. **Be It Resolved**, that the Lodi Board of Education, in compliance with N.J.S.A. 18A:18A-5 permits Boards of Education to purchase textbooks, copyrighted materials, pre-kindergarten and kindergarten supplies, and other library and educational goods and services which exceeds the bid threshold by resolution at a public meeting without public advertising for bids, and N.J.S.A. 18A:18A-10 permits the purchase of any materials, supplies, goods, etc. from State Contracted vendors; and
Be It Further Resolved, that the Board of Education approves the purchase of curricular materials, textbooks, library media resources, subscriptions and other instructional supplies as needed.
23. **Whereas**, P.L. 2007, Chapter 53, approved March 15, 2007, requires that school District travel expenditures include, but are not limited to, all costs for transportation, meals, lodging and registration or conference fees to and from the travel event; and
Whereas, P.L. 2007, Chapter 53, requires school District travel expenditures to include costs for all required training and all travel authorized in existing school District employee contracts and Board Policies, including but not limited to professional development and other staff training, required training for new school Board Members, and attendance at specific conferences, authorized in existing employee contracts; now
Be It Resolved, that the Lodi Board of Education established by resolution a maximum travel expenditure amount of \$72,655 for all funds, including Federal funds for 2022.
24. **Whereas**, the Lodi Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury upon approval by the Board; and
Whereas, the Lodi Board of Education has the need on a timely basis to purchase goods or services utilizing State Contracts; and
Whereas, the Lodi Board of Education may have the need to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts; now
Be It Resolved, that the Lodi Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors for 2022 pursuant to all conditions of the individual State Contracts; and
Be It Further Resolved, that the duration of the contracts between the Lodi Board of Education and State Contract Vendors shall be from January 1, 2022 to the next Reorganization meeting of the Board.
25. **Whereas**, N.J.S.A. 18A:27-4.1 governs the appointment, transfer, removal, renewal and non-renewal of all certified and certain non-certified personnel; and it is in the District's best interests to effectuate the prompt employment of staff in certain programs; now
Be It Resolved, that the Lodi Board of Education authorizes the Superintendent of Schools to make critical employment decisions, as needed, subject to ratification by the Lodi Board of Education at the next subsequent Board meeting.


26. **Whereas**, the Lodi Board of Education, County of Bergen, State of New Jersey, authorizes the administration to enter into Cooperative Pricing Agreements; and **Whereas**, these agencies conduct a certain function relating to the purchase of work materials and supplies for their respective jurisdictions during the 2022 calendar year; and **Whereas**, the Lodi Public School District encourages the use of shared services through State approved cooperative entities; and **Whereas**, this resolution shall be known and may be cited as the Cooperative Pricing resolution of the Lodi Board of Education; and **Whereas**, the agencies entering into contracts on behalf of the Lodi Board of Education shall be responsible for complying with the provision of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; now **Be It Resolved**, that the Lodi Board of Education, authorizes the Purchasing Agent to enter into a cooperative pricing agreement with the following agencies, for the purchase of work materials, supplies and services, for 2022:

- Educational Data Services, Inc. (Ed-Data)
- Educational Services Commission of New Jersey (ESCNJ)
- Hunterdon County Educational Services Commission (HCESC)
- South Bergen Jointure Commission (SBJC)
- Region V
- U.S. Communities Government Purchasing Alliance
- The Interlocal Purchasing System (TIPS)
- Bergen Bids (Shared Service of the County of Bergen)
- OMNIA Partners (Cooperative Purchasing)
- E&I Cooperative Services

Reorganization Resolutions 01 thru 26				
<i>MOTION:</i> Trustee Cima	<i>SECOND:</i> Trustee Gilcher			
Ms. Anderson (Jocelyn)	Yes	No	Abstain	Absent
Mr. Cannizzaro (John)	X			
Ms. Cardone (Nancy)	X			
Dr. Cima (Laura E.)	X			
Ms. Cortez (Paula)	1-10		11-26	
Ms. Gilcher (Karin)	X			
Ms. Jimenez (Yadiria)				X
Ms. Mastrofilipo (Kerry Anne)	X			
Ms. Salvacion (Sharon)	X			

THE PRECEDING IS A CONCISE STATEMENT INTERPRETED BY THE BOARD SECRETARY AND MAY NOT INDICATE THE PRECISE INTENT OF THE BOARD MEMBERS. THE MINUTES OF THE MEETING ARE AVAILABLE AT THE OFFICE OF THE BOARD SECRETARY.

Respectfully submitted,


Dennis R. Frohnapfel, Ed.D
Interim SBA/Board Secretary