

LODI BOARD OF EDUCATION, 8 HUNTER STREET, LODI, NJ 07644

MINUTES of the proceedings of the **WORK SESSION** held on **March 17, 2021** via ZOOM Broadcast at 7:00 pm. *Nancy Cardone, Board President, presided.*

I. Flag Salute / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Bergen Record and Herald News and posting notice in the Board of Education Administration Building and filing notice with the Borough Clerk. I hereby call to order, via ZOOM Broadcast, the Regular Meeting of the Lodi Board of Education, Wednesday, March 17, 2021, at 7:00 pm.

Board Member	Present	Absent
Ms. Anderson (Jocelyn)	X	
Dr. Cima (Laura E.)	X	
Ms. Cortez (Paula)	X	
Ms. Jimenez (Yadiria)	X	
Ms. Mastrofilipo (Kerry Anne)	X	
Mr. Ramos (Joseph A.)	X	
Ms. Salvacion (Sharon)	X	
Ms. Delgado (Natalie), Vice President	X	
Ms. Cardone (Nancy), President	X	

II. Presentation 2021/22 Preliminary School Year Budget (Dr. Dennis R. Frohnapfel)**III. Resolution to Adopt the Preliminary 2021/22 school year budget****IV. Review Resolutions**

- A. Finance/Budget/Appropriations
- B. Personnel
- C. Curriculum/Instruction
- D. Policy
- E. Other Items

V. Board President/Committee Discussion**VI. Public Comment****VII. Executive Session**

Be It Resolved, that the Lodi Board of Education determines it is necessary to meet in Executive Session on Wednesday, March 17, 2021, to discuss **Legal** and **Personnel** matters; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Anderson motioned to convene Executive Session at 7:46 pm; seconded by Trustee Mastrofilipo; carried by unanimous vote...

Trustee Cardone motioned to adjourn Executive Session and reconvene the Work Session at 8:41 pm; seconded by Trustee Jimenez; carried by unanimous vote.

VIII. Resolution Requiring the Submission to Fitness for Duty Examination**IX. Resolution Approving Settlement Agreement****X. Adjournment**

Trustee Delgado motioned to adjourn at 8:50 pm; seconded by Trustee Cardone; carried by unanimous vote.

RESOLUTION TO ADOPT THE PRELIMINARY 2021/22 SCHOOL YEAR BUDGET

Be It Resolved, that the Lodi Board of Education, County of Bergen, adopts the Preliminary 2021/22 school year budget as follows:

Current General Expense (FUND 11)	\$62,989,697
Capital Outlay (FUND 12)	1,227,869
Transfer to Charter Schools	3,205,336
General Fund Grand Total	\$67,442,902
Special Revenue (FUND 20)	2,096,024
Debt Service (FUND 40)	227,250
Total Expenditures/Appropriations	\$69,746,176

and

Be It Further Resolved, that the **GENERAL FUND** tax levy **\$39,327,692** and **DEBT SERVICE** tax levy **\$227,250** are approved to support the 2021/22 school year budget:

and

Be It Further Resolved, that this budget includes a budgeted withdrawal from Emergency Reserve, in the amount of \$3,501; a budgeted withdrawal from Maintenance Reserve, in the amount of \$400,000; a budgeted withdrawal from Capital Reserve, in the amount of \$692,100; these maintenance repairs/upgrades and capital projects are in addition to the Facilities Efficiency Standards determined by the Commissioner of Education necessary to achieve the Student Learning Standards adopted by the State Board of Education:

<i>Project Number</i>	<i>Description</i>	<i>Estimated Cost</i>
2022-01	Lodi High School roof replacement	\$691,000
2022-02	Lodi High School partial roof/drains repair/gym & auditorium door upgrades	\$65,750
2022-03	Washington School parking area repairs/fence upgrades	\$84,100
2022-04	Roosevelt School parking area repairs/fence upgrades	\$45,750
2022-05	Wilson School fence repairs/upgrades	\$57,500
2022-06	Wilson School parking area repairs/upgrades	\$78,500
2022-07	Hilltop School boiler room/gym door upgrades	\$25,000
2022-08	TJ Middle School gymnasium/room 10 door upgrades	\$44,500

Resolution to Adopt the Preliminary 2021/22 school year budget				
<i>MOTION:</i> Trustee Anderson	<i>SECOND:</i> Trustee Cima			
	Yes	No	Abstain	Absent
Ms. Anderson (Jocelyn)	X			
Dr. Cima (Laura E.)	X			
Ms. Cortez (Paula)		X		
Ms. Jimenez (Yadiria)	X			
Ms. Mastrofilipo (Kerry Anne)			X	
Mr. Ramos (Joseph A.)		X		
Ms. Salvacion (Sharon)	X			
Ms. Delgado (Natalie)	X			
Ms. Cardone (Nancy)	X			

RESOLUTIONS

A. Finance/Budget/Appropriations

- F/B-1 Be It Resolved**, that the Lodi Board of Education, in accordance with N.J.A.C. 23A:16-10, upon the recommendation of the Interim SBA/Board Secretary, accepts and approves the Board Secretary's Report and Cash Reconciliation Report for the month of February 2021 (*Attachment F/B1*); and
- Be It Further Resolved**, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2020/21 school year.

Work Session 17 March 2021

F/B-2 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Interim SBA/ Board Secretary, approves the payment of bills and claims for the month of January 2021, in the total amount of **\$8,825,887.21**; voided checks in the total amount of \$35,390.34 (*Attachment F/B2*):

Batch 50	Fund 10	\$1,364,125.54
Batch 50	Fund 20	671.36
Batch 51	Fund 10	127,408.94
Batch 51	Fund 20	212,566.99
Batch 52	Fund 10	3,922.55
Batch 53	Fund 10	2,040,107.00
Batch 54	Fund 10	425,792.71
Batch 54	Fund 20	3,654.56
Batch 55	Fund 10	360.00
Batch 66	Cafeteria	24,336.05
Batch 76	Payroll Agency (Feb 26 payroll)	785,191.72
Batch 80	Payroll	1,334,587.25
Batch 75	Payroll (March 15)	572,350.32
Batch 79	Payroll	1,383,513.45
Voided Checks	Athletics	(\$133.00)
Voided Checks	Payroll Agency	(\$34,942.24)
Voided Checks	General Account	(\$315.10)
Health Benefits	Premium due March 15, 2021	341.70
Health Benefits	Premium due April 15, 2021	546,957.07

F/B-3 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent and Interim SBA/Board Secretary, approves the List of Budget Transfers #0239 thru #0256 for the month of February 2021, total **\$161,719.07** (*Attachment F/B3*).

F/B-4 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent, authorizes the Interim SBA/Board Secretary, in accordance with N.J.S.A. 8A:72A-5(f) Authority's powers, to discard the following equipment that is of no further educational value:

<i>Item Description</i>	<i>Tag No.</i>	<i>Location</i>
Dell Notebook	#6542	TJMS
Dell Latitude Laptop	#8059	TJMS
HP Chromebook	#9465	TJMS
HP Chromebook	#9707	TJMS
HP Chromebook	#9809	TJMS
HP Chromebook	#9820	TJMS
Dell Optiplex 960 Desktop	#7555	Roosevelt
Dell Optiplex 960 Desktop	#7556	Roosevelt
HP Laserjet Printer	10837	Columbus
HP Chromebook	9437	Wilson

F/B-5 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves an Agreement with the So Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53 P.L. 1997, for the 2021/22 school year; said services to be provided, but not limited to, the coordinated transportation of nonpublic, out-of-district special education, vocational and summer (EYS) programs; and

Be It Further Resolved, that the Lodi Board of Education agrees to abide by the Transportation Services Agreement as published by the So Bergen Jointure Commission.

B. Personnel

- P-1 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the employment of **Madona Hanna**, 1-1 Special Education Aide, Hilltop School, 5.5 hours per day, 5 days per week, salary \$19,725, prorated, effective March 25 thru June 30, 2021.
- P-2 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, accepts the retirement of **Rachel Yzquierdo**, Lodi High School Vice Principal, effective July 31, 2021.
- P-3 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, accepts the retirement of **Priscilla Hipkins**, Lodi High School Business Teacher and Business/Fine Arts Supervisor, effective July 1, 2021.
- P-4 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, accepts the retirement of **Lucia Perez**, Lodi High School World Language Teacher, effective July 1, 2021.
- P-5 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves paid sick leave of absence utilizing accumulated sick days for **Janice Press**, Lodi High School Science Teacher, from February 22 thru March 31, 2021, and further accepts her retirement effective July 1, 2021.
- P-6 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of **Julie Saperstein**, Speech/ Language Specialist, effective April 23, 2021.

C. Curriculum/Instruction

- C/I-1 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves agreement with Educational Services Commission of New Jersey to provide hospital-based instruction services to the student listed below:

<i>Student ID#</i>	<i>Rate</i>	<i>Facility</i>	<i>Effective Date</i>
#01-03	\$69 per hr/10 hrs	Children's Special Hospital	03/02/2020

- C/I-2 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the contracts for services with Bergen County Special Services, for the 2020/21 school year as listed below:

<i>Student ID#</i>	<i>Cost</i>	<i>Service</i>	<i>Program</i>
#05-11	*\$10,850	Behavior Services	Ed Enterprises Div
#05-19	\$900	Assistive Technology	Ed Enterprises Div

*Student Instruction compensatory hours to be provided for a maximum of 1'22.5 hours. Coordination compensatory hours to be provided for a maximum seven (7) hours. All services to be provided during the 2020/21 school year.

- C/I-3 Be It Resolved**, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves additional OT and PT services that may be required with Leonia Board of Education for the 2020/21 school year as listed below:

<i>Student ID#</i>	<i>Cost</i>	<i>Service</i>
#13-12	\$65 per 30 minutes session	OT and PT Services

Work Session 17 March 2021

C/I-4 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the student tuition contracts from the South Bergen Jointure Commission for the 2020/21 school year as listed below:

Student ID#	Tuition	Program	Effective Date
#10-01	\$23,400	PS (half-day	02/22/21 – 06/25/21
#01-03	\$69,000	PS (Autism)	03/01/21 – 06/25/21
#10-01	\$44,400	PS MD	03-10/21 – 06/25/21
#14-13	\$44,000	MD	03/01/21 – 06/25/21

C/I-5 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the contracted services agreement between the Lodi Board of Education and **Miriam Skydell and Associates, LLC**, for the 2020/21 school year, effective March 15 thru May 15, 2021, for Speech Therapy, at \$10 per hour; and in the event that it is needed, evaluations will be paid at a rate of \$400 per evaluation.

D. Policies and Regulations

P/R-1 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the **first** reading and review of the following Policies and Regulations:

Policy/Regulation 5511 Dress and Grooming/Dress Code

P/R-2 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the **second** reading and adoption of the New/Revised Bylaws, Policies and Regulations with edits:

Bylaw 0145	Board Member Resignation and Removal
Bylaw 0164.6	Remote Public Board Meetings during A Declared Emergency
Regulation 1642	Earned Sick Leave Law
Policy 1643	Family Leave

P/R-3 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the **second** reading and adoption of the New/Revised Policies and Regulations:

Policy/Regulation 7425	Lead Testing of Water in Schools
Policy/Regulation 5330.01	Administration of Medical Cannabis
Policy 2415	Every Student Succeeds Act
Policy 2415.02	Title I Fiscal Responsibilities
Policy 2415.05	Student Surveys, Analysis, and/or Evaluations
Policy/Regulation 2415.20	Every Student Succeeds Act Complaints
Policy 4152	Employment of Support Staff Members
Policy 6360	Political Contributions
Policy 8330	Student Records
Policy 9713	Recruitment by Special Interest

E. Other Items

O/I-1 Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the second reading and adoption of the revised 2021/22 school calendar.

O/I-2 RESOLUTION REQUIRING THE SUBMISSION TO FITNESS FOR DUTY EXAMINATION FOR EMPLOYEE NUMBER 4391

Whereas, pursuant to N.J.S.A. 18A:16-2, the Lodi Board of Education is authorized to require employees to submit to individual psychiatric examination whenever, in the judgment of the Board, an employee shows evidence of deviation from normal, physical or mental health; and

Whereas, during the month of March 2021 the Board received information that Employee No. 4391 ("Employee") may have exhibited deviation from normal mental health; and

Whereas, upon the recommendation of the Chief School Administrator that Employee submit to additional individual psychiatric examination; and

Whereas, after extensive deliberations and consideration of the factual evidence, the Board has determined that it is appropriate and warranted to require additional individual psychiatric examination of the Employee; and

Whereas, pursuant to N.J.S.A. 18A:16-3, any such examination may be made by a physician designated by the Board, in which case the cost thereof shall be borne by the Board, or such examination may be made by a physician of the Employee's choosing, approved by the Board, in which case the cost thereof shall be borne by the Employee; now

Be It Resolved, on behalf of the Lodi Board of Education, that the Board hereby affirms the recommendation of the Chief School Administrator to direct Employee No. 4391 to undergo additional individual psychiatric examination; and

Be It Further Resolved, that the Board directs that the Employee be examined by a physician designated by the Board, at full cost to the Board, or otherwise directs the Employee to designate an alternate physician for the Board's approval; and

Be It Further Resolved, that the Board directs that the Employee remain on paid administrative leave pending the result of the individual psychiatric examination.

Resolution Requiring Fitness for Duty Exam				
MOTION: Trustee Delgado		SECOND: Trustee Cardone		
	Yes	No	Abstain	Absent
Ms. Anderson (Jocelyn)	X			
Dr. Cima (Laura E.)	X			
Ms. Cortez (Paula)	X			
Ms. Jimenez (Yadiria)	X			
Ms. Mastrofilipo (Kerry Anne)	X			
Mr. Ramos (Joseph A.)	X			
Ms. Salvacion (Sharon)	X			
Ms. Delgado (Natalie)	X			
Ms. Cardone (Nancy)	X			

O/I-3 RESOLUTION APPROVING SEPARATION AGREEMENT

Be It Resolved, that the Lodi Board of Education, upon the recommendation of the Superintendent of Schools, approves the full and final separation and release agreement for Employee Number 4108, effective April 30, 2021.

Resolution Approving Full and Final Separation and Release Agreement				
MOTION: Trustee Cima		SECOND: Trustee Mastrofilipo		
	Yes	No	Abstain	Absent
Ms. Anderson (Jocelyn)	X			
Dr. Cima (Laura E.)	X			
Ms. Cortez (Paula)	X			
Ms. Jimenez (Yadiria)	X			
Ms. Mastrofilipo (Kerry Anne)	X			
Mr. Ramos (Joseph A.)	X			
Ms. Salvacion (Sharon)	X			
Ms. Delgado (Natalie)	X			
Ms. Cardone (Nancy)	X			

Work Session 17 March 2021

THE PRECEDING IS A CONCISE STATEMENT INTERPRETED BY THE BOARD SECRETARY AND MAY NOT INDICATE THE PRECISE INTENT OF THE BOARD MEMBERS. THE MINUTES OF THE MEETING ARE AVAILABLE AT THE OFFICE OF THE BOARD SECRETARY.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dennis R. Frohnepfel", written over a horizontal line.

Dr. Dennis R. Frohnepfel
Interim Board Secretary/Business Administrator

rm