

The Board of Education of the Borough of Lodi, New Jersey, convened to hold a Regular Meeting, 27 May 2020, via ZOOM broadcast at 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Mr. Marc N. Schrieks, Board President who led in the Pledge of Allegiance.

The following statement was read by Mr. Schrieks:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Lodi Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof sent and/or published in the Herald News, Bergen Record, Office of the Borough Clerk, and the entrance to the Board of Education Meeting Room."

The following members of the Board of Education were present: Trustees Salvacion, Delgado, K. Mastrofilipo, Ramos, A. Mastrofilipo, Scorzetti, Cardone, Telep, and Schrieks

Also present were: Mr. James R. Sekelsky, Board Secretary/Business Administrator, Dr. Douglas J. Petty, Superintendent of Schools, and Mr. Joseph Garcia, Board Attorney.

## **SHOWCASE FOR SUCCESS**

None

## **MINUTES**

Upon a motion by Cardone, seconded by Telep, the minutes of the following meeting were approved unanimously and are hereby ratified as typewritten as listed below:

Public Hearing on the Budget 29 April 2020

Upon a motion by K. Mastrofilipo, seconded by Ramos, the minutes of the following meeting were approved unanimously, as amended and are hereby ratified as typewritten as listed below:

Regular Meeting 29 April 2020

**COMMUNICATIONS**

None

**HEARING OF CITIZENS**

None

**RESOLUTION(S)****BOARD OF EDUCATION  
LODI, NEW JERSEY****RESOLUTION# 32-2020****RESOLUTION RE:       SCHOOL DISTRICT REPORTING OF  
                                  HARASSMENT/INTIMIDATION/BULLYING****OFFERED BY TRUSTEE:       CARDONE****SECONDED BY TRUSTEE:     K. MASTROFILIPO**

**WHEREAS**, the Lodi Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

**WHEREAS**, the Board has the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

**NOW, THEREFORE BE IT RESOLVED**, that the Board may or may not accept the Superintendent's recommendations.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:37-15(d), the building Principal shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB

**DATE:           MAY 27, 2020****VOTE:           APPROVED UNANIMOUSLY**

**BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 33-2020**

**RESOLUTION RE: RESOLUTION INVOKING DOCTRINE OF NECESSITY**

**OFFERED BY TRUSTEE: DELGADO**

**SECONDED BY TRUSTEE: SCHRIEKS**

**WHEREAS**, the School Ethics Act, N.J.S.A. 18A:12-1 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

**WHEREAS**, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

**WHEREAS**, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998), but finds that there is a need to repeat and clarify its opinion; and

**WHEREAS**, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

**WHEREAS**, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

**WHEREAS**, the State Department of Education promulgated N.J.A.C. 6A:23A-6.2, which also places standards and restrictions upon the ability of a Board member to vote on a particular issue; and

**WHEREAS**, the Board is required by law to deliberate and vote upon the Board's position with regard to the Petition of Appeal filed by former Superintendent, Frank Quatrone, with the Commissioner of Education, whereby the former Superintendent is seeking an order from the Commissioner of Education requiring the Board to pay him additional compensation for 212 accumulated sick days, based upon the former Superintendent's employment contract with the Board dated April 26, 2018, as well as N.J.S.A. 18A:30-3.5; and

**WHEREAS**, the Board Attorney has sought and received an Advisory Opinion A06-20 from the School Ethics Commission on behalf of the Board in which the School Ethics Commission determined that five Board members have conflicts of interest and/or potential conflicts of interest that prohibit their involvement in any discussion and/or action involving the former Superintendent's claim for accumulated sick leave compensation asserted in the pending litigation Frank Quatrone v. Lodi Board of Education, OAL DKT NO.: EDU 16117-2019N; and

**WHEREAS**, the Board member conflicts and/or potential conflicts identified by the School Ethics Commission are as follows:

1. Joseph Ramos, was employed as a teacher of the Lodi Public School District and his contract of employment was not recommended for renewal by the former Superintendent. According to the School Ethics Commission, the identified employment relationship between Mr. Ramos and the former Superintendent "could give rise to a reasonable perception that the Board member could be tempted to depart from [his] sworn duty.";
2. Nancy Cardone, whose son is currently employed as a principal by the Board, and serves as the President of the Elementary, Middle and Secondary School Administrators Association, has a conflict to matters involving the current Superintendent which, as a matter of precaution, the School Ethics Commission determined should be applied to matters involving the former Superintendent;
3. Jeffrey Telep, whose spouse has been employed as a teacher of the Lodi Public School District and who resigned her position following a disagreement with the former Superintendent. According to the School Ethics Commission, the identified employment relationship between Mr. Telep's spouse and the former Superintendent "could give rise to a reasonable perception that the Board member could be tempted to depart from his sworn duty.";
4. Donald Scorzetti, whose brother-in-law and long-term girlfriend are employed by the Board, has a conflict to matters involving the current Superintendent which, as a matter of precaution, the School Ethics Commission determined should be applied to matters involving the former Superintendent;
5. Sharon Salvacion, whose daughter is currently employed by the Board as a physical education teacher, has a conflict to matters involving the current Superintendent which, as a matter of precaution, the School Ethics Commission determined should be applied to matters involving the former Superintendent.

**WHEREAS**, the inability of the aforementioned Board members to discuss and possibly take action related to the former Superintendent's claim for accumulated sick leave compensation asserted in the pending litigation Frank Quatrone v. Lodi Board of Education, OAL DKT NO.: EDU 16117-2019N as a result of their conflict(s) and or possible conflicts will result in a lack of a quorum necessary for the Board; and

**WHEREAS**, in order to deliberate and possibly take action in response to the former Superintendent's claim for accumulated sick leave compensation asserted in the pending litigation Frank Quatrone v. Lodi Board of Education, OAL DKT NO.: EDU 16117-2019N, as required by law, the Board is required, as determined by the School Ethics Commission Advisory Opinion, to invoke the Doctrine of Necessity, in accordance with the procedures established by the School Ethics Commission.

**NOW THEREFORE BE IT RESOLVED** by the Lodi Board of Education, County of Bergen, State of New Jersey, as follows:

1. That the aforementioned members are prohibited from deliberating and possibly taking action upon the position of the Board in response to the former Superintendent's claim for accumulated sick leave

compensation asserted in the pending litigation Frank Quatrone v. Lodi Board of Education, OAL DKT NO.: EDU 16117-2019N;

2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to deliberate and possibly take action in response to the former Superintendent's claim for accumulated sick leave compensation asserted in the pending litigation Frank Quatrone v. Lodi Board of Education, OAL DKT NO.: EDU 16117-2019N; and
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board's website for a minimum of thirty (30) days, as well as posted in The Bergen Record and The Herald; and

**BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator is hereby directed to forward a copy of this resolution to the School Ethics Commission

**DATE: MAY 27, 2020**

**VOTE: APPROVED; Trustees K. Mastrofilipo, Ramos, A. Mastrofilipo, and Telep voted no.**

**BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 34-2020**

**RESOLUTION RE: PARTICIPATION IN THE SOUTH BERGEN REGION  
VII WORKERS COMPENSATION**

**OFFERED BY TRUSTEE: K. MASTROFILIPO**

**SECONDED BY TRUSTEE: TELEP**

**WHEREAS**, a number of boards of education in the state of New Jersey have joined together to form a Workers Compensation Pool as permitted by chapter 372 Laws of 1983 (40A:10-36) and;

**WHEREAS**, said Pool was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date, and;

**WHEREAS**, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund;

**NOW THEREFORE**, be it resolved that the Governing Body of the Lodi Board of Education do hereby agree to join the Fund subject only to the right to approve the initial assessment when the same is received from the Fund following processing of the application, and;

**BE IT FURTHER RESOLVED** that the Lodi Board of Education is applying to the Fund for the following types of coverages for the 2020-2021 school year:

1. Workers' Compensation and Employer's Liability;

**BE IT FURTHER RESOLVED** that the Governing Body hereby adopts and approves of the bylaws of the Fund; and

**BE IT FURTHER RESOLVED** that James R. Sekelsky, Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the Governing Body; and

**BE IT FURTHER RESOLVED** that the Governing Body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as are required by the Fund's bylaws and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon the applicant's admission to the Fund following approval by the Fund, passage by the Governing Body of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

**DATE: MAY 27, 2020**

**VOTE: APPROVED UNANIMOUSLY**

**BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION#35-2020**

**RESOLUTION RE: APPOINTMENT OF QUALIFIED PURCHASING AGENT,  
PURSUANT TO N.J.S.A.40A:11-9g  
INCREASING BID THRESHOLD**

**OFFERED BY TRUSTEE: SCORZETTI**

**SECONDED BY TRUSTEE: SCHRIEKS**

**WHEREAS**, in N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the threshold; and

**WHEREAS**, N.J.S.A. 5:34-5 et seq. establishes the criteria for Qualified Purchasing Agent Certification; and

**WHEREAS**, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents possess a qualified purchasing agent (QPA) certificate, from \$36,000.00 to \$40,000.00, and

**WHEREAS**, the Lodi Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$40,000.00 for school districts who have a Qualified Purchasing Agent; and

**NOW THEREFORE BE IT RESOLVED**, that the governing body hereby appoints **JAMES R. SEKELSKY** as Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; from the period April 1, 2020 through June 30, 2020, and be it further

**RESOLVED**, that the Lodi Board of Education, establishes and sets the bid threshold amount of \$40,000.00 for the Board of Education, and further authorizes James R. Sekelsky, Board Secretary/Business Administrator to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for purchases that do not exceed in the aggregate the newly established threshold amount; and be it further

**RESOLVED**, that in accordance with N.J.S.A. 5:34-5.2 the Board of Education Board Secretary/Business Administrator is hereby authorized and directed to forward a certified copy of this resolution to the Division of Local Government Services.

**DATE: MAY 27, 2020**

**VOTE: APPROVED; Trustees Ramos and A. Mastrofilipo voted no.**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 36-2020**

**RESOLUTION RE: LAVATORY FACILITIES FOR PRE-KINDERGARTEN AND  
KINDERGARTEN CLASSROOMS AT HILLTOP, COLUMBUS,  
AND WASHINGTON SCHOOLS,  
2020-2021 SCHOOL YEAR**

**OFFERED BY TRUSTEE: K. MASTROFILOPO**

**SECONDED BY TRUSTEE: DELGADO**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**WHEREAS**, the N.J.A.C. 6A:26 requires an individual lavatory facility in each pre-kindergarten and kindergarten classroom; and

**WHEREAS**, the Lodi School District does not have individual lavatory facilities in each pre-kindergarten and kindergarten classroom in the Columbus, Hilltop, and Washington Schools; and

**WHEREAS**, N.J.A.C. 6A:26 permits school districts to use an alternate method of compliance;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, that the Lodi Board of Education hereby approves the use of the alternate method of compliance by providing lavatory rooms adjacent to or outside the pre-kindergarten and kindergarten classrooms in lieu of individual lavatory facilities in each pre-kindergarten and kindergarten classrooms in the Columbus, Hilltop, and Washington Schools.

**DATE: MAY 27, 2020**

**VOTE: APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 37-2020**

**RESOLUTION RE: RENEWAL APPLICATION FOR USE OF TEMPORARY  
INSTRUCTIONAL SPACE @ COLUMBUS SCHOOL FOR  
THE 2020-2021 SCHOOL YEAR**

**OFFERED BY TRUSTEE: RAMOS**

**SECONDED BY TRUSTEE: SALVACION**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey,  
as follows:

**WHEREAS**, the Columbus School is experiencing an increase in enrollment annually; and

**WHEREAS**, the Columbus School principal is requesting that Room B-5 be utilized for  
English As A Second Language instruction; and

**WHEREAS**, Room B-5 was formerly being used as a cafeteria room; and

**WHEREAS**, this facility was inspected by the Bergen County Superintendent of Schools,  
and was approved for this use during the 2003-2004 school year after the following  
recommended modifications were made:

- i. installed vision panel in door
- ii. relocated emergency evacuation plan
- iii. secured bookshelf
- iv. removed rug

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Lodi,  
New Jersey, that the Board Secretary/Business Administrator is hereby authorized to apply  
for use of this temporary non-instructional area (Room B-5) located at Columbus School to  
accommodate the need for additional classroom space as a result of increased enrollment  
for the 2020-2021 school year.

**DATE: MAY 27, 2020**

**VOTE: APPROVED UNANIMOUSLY**



Regular Meeting 27 May 2020

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 38-2020**

**RESOLUTION RE:       INSTITUTING MANDATORY DIRECT DEPOSIT OF NET  
PAY FOR ALL LODI BOARD OF EDUCATION  
EMPLOYEES  
EFFECTIVE JULY 1, 2020**

**OFFERED BY TRUSTEE:       DELGADO**

**SECONDED BY TRUSTEE:     SALVACION**

**WHEREAS**, N.J.S.A 52:14-15h, as well as Board Policy No. 6511, authorizes the Lodi Board of Education to require the mandatory direct deposit of net pay for all employees;

**WHEREAS**, the Business Administrator, James Sekelsky, recommends mandating the direct deposit of net pay for all employees.

**NOW, THERE BE IT RESOLVED**, that, pursuant to N.J.S.A. 52:14-15h, the Lodi Board of Education approves the recommendation of the Business Administrator to institute mandatory direct deposit of net pay for all employees, effective July 1, 2020.

**NOW, THERE BE IT FURTHER RESOLVED**, that Valley National Bank shall be designated as the banking institution that shall be used to implement the direct deposit program.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that no employee group or category shall be exempt from the Board's direct deposit requirements.

**DATE:           MAY 27, 2020**

**VOTE:           APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 39-2020**

**RESOLUTION RE:       OPPOSING SENATE BILL 2392/ASSEMBLY BILL  
3969 LEGISLATION AFFECTING TRANSMISSION OF  
PROPERTY TAX REVENUE TO SCHOOL DISTRICTS**

**OFFERED BY TRUSTEE:       A. MASTROFILIPO**

**SECONDED BY TRUSTEE:     RAMOS**

**WHEREAS**, Senate Bill 2392 and Assembly Bill 3969, currently pending in the state Legislature, would authorize the Department of Community Affairs to permit municipalities to delay or alter the transmission of property tax revenue to school districts during gubernatorial-declared emergencies; and

**WHEREAS**, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

**WHEREAS**, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

**WHEREAS**, delaying or altering the transmission of property tax revenue from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process; and

**WHEREAS**, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote instruction and, therefore, continued timely transmission of all property tax revenue due to the school district is critical for the educational process to continue without interruption; and

**WHEREAS**, under our state's current structure, municipalities are designated as the authorities to collect property taxes, but those taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

**WHEREAS**, municipal governing bodies are empowered under current law to borrow in order to ensure that full payments to school districts are made;

**WHEREAS**, the Lodi Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes that this legislation would only worsen the situation for our communities; and

**WHEREAS**, while S-2392/A-3969 would require a municipality to pay a percentage of the revenue due to a school district based on consultation between the state Departments of Community Affairs and Education, the amount of taxes collected at the time and the financial condition of the municipality and school district, it does not address subsequent payment to the school district to make up the full shortfall amount; and

**WHEREAS**, as currently written, S-2392/A-3969, which is designed to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve.

**NOW, THEREFORE, BE IT RESOLVED that the Lodi Board of Education urges the State Legislature and Governor to oppose S-2392/A-3969; and be it further**

**RESOLVED, that this resolution be delivered to Governor Philip D. Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, and the 38<sup>th</sup> Legislative District's representatives in the State Senate and General Assembly; and be it further**

**RESOLVED, that a copy of this resolution be forwarded to the New Jersey School Boards Association.**

**DATE: MAY 27, 2020**

**VOTE: APPROVED UNANIMOUSLY**

Regular Meeting 27 May 2020

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY****RESOLUTION# 40-2020****RESOLUTION RE:           RESOLUTION TO PURCHASE PROPRIETARY PAYROLL  
SOFTWARE****OFFERED BY TRUSTEE:       DELGADO****SECONDED BY TRUSTEE:     RAMOS**

**WHEREAS**, acknowledging the purchase of an expansion of SYSTEMS 3000 software for payroll; moreover, that this additional component is proprietary and is our only choice; and specifically, that this purchase will exceed our "QUOTE" threshold of \$6,000 (not BID threshold of \$40,000) and,

**WHEREAS**, N.J.S.A 40A:11-5, EXCEPTIONS; states any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if:  
The provision or performance of goods or services is for the support or maintenance of proprietary computer hardware and software.

**NOW, THEREFORE BE IT RESOLVED**, that the Lodi Board of Education authorizes the creation of an Employee Porta; (online) to enable employees to view, print, save, or email their own check stubs and W2s for up to 10 years. The cost is a one-time set up fee of \$5,000.00 and annual maintenance of \$4,475.00.

**DATE:           MAY 27, 2020****VOTE:           APPROVED UNANIMOUSLY****BOARD OF EDUCATION  
LODI, NEW JERSEY****RESOLUTION# 42-2020****RESOLUTION RE:           ADDING VANGUARD AS A PROVIDER FOR  
THE DISTRICT'S 457 & 403B PLANS****OFFERED BY TRUSTEE:       RAMOS****SECONDED BY TRUSTEE:     TELEP**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**WHEREAS**, the Lodi Board of Education by resolution on May 27, 2020 adopted a 457 and a 403b Plan for the purpose of making available to eligible employees an eligible deferred compensation plan as defined in Sections 457 and 403b of the Internal Revenue Code of 1986, as amended, and further authorize the contractor Vanguard to offer investment funding vehicles for said Plan.

**NOW, THEREFORE BE IT RESOLVED**, that the Lodi Board of Education hereby authorizes Vanguard to offer funding vehicles for said Plan named above.

**DATE:           MAY 27, 2020**

**VOTE:           APPROVED UNANIMOUSLY**

**BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 43-2020**

**RESOLUTION RE:                ADDING NEW YORK LIFE AS A PROVIDER FOR  
  LIFE INSURANCE**

**OFFERED BY TRUSTEE:         DELGADO**

**SECONDED BY TRUSTEE:       RAMOS**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**WHEREAS**, the Lodi Board of Education by resolution offers fringe benefits to our employees, at no cost to the board, through authorized payroll deductions.

**NOW, THEREFORE BE IT RESOLVED**, that the Lodi Board of Education hereby authorizes New York Life to offer life insurance benefits paid through authorized payroll deductions.

**DATE:           MAY 27, 2020**

**VOTE:           APPROVED UNANIMOUSLY**

**BILLS**

Upon a motion by Scorzetti, seconded by Delgado, the issue of warrants in the amount of, and to the credit of, those indicated on the attached list of bills are hereby confirmed and approved unanimously.

**BOARD SECRETARY'S MONTHLY FINANCIAL REPORT**

Upon a motion by Telep, seconded by K. Mastrofilipo, and approved unanimously, the Board of Education does hereby accept the monthly Financial Report for the period ending **APRIL 30, 2020**. These reports are on file in the Board Secretary's office.

**BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.A.C. 6:23A-16.10(c)(3), I certify that as of **APRIL 30, 2020** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

James R. Sekelsky /s/

Pursuant to N.J.A.C. 6:23A-16.10(c)(3), I certify that as of **APRIL 30, 2020** no budgetary line item account has been over expended in violation of N.J.A.C. 6:23A-16.10(c)(3).

James R. Sekelsky /s/

Upon a motion by Telep, seconded by K. Mastrofilipo, and approved unanimously, the Lodi Board of Education does hereby accept the Board Secretary's Monthly Certification Budgetary Line Item Status for the month of **APRIL 30, 2020**. This Certification is on file in the Board Secretary's office.

**BOARD OF EDUCATION'S MONTHLY CERTIFICATION  
BUDGETARY MAJOR ACCOUNT/FUND STATUS**

Upon a motion by Telep, seconded by K. Mastrofilipo, and approved unanimously, pursuant to N.J.A.C. 6:23A-16.10(c)(4), we certify that as of **APRIL 30, 2020** the Board Secretary's Monthly Financial Report (appropriations section), did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this Report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**CASH REPORT**

Upon a motion by Telep, seconded by K. Mastrofilipo, and approved unanimously, the Lodi Board of Education does hereby accept the monthly Cash Reconciliation Report for the period ending **APRIL 30, 2020**. These Reports are on file in the Board Secretary's Office.

## BOARD SECRETARY'S SPECIAL REPORT

The Board Secretary submitted a report dated **MAY 27, 2020**. The report is on file in the Board Secretary's office, and resulted in the following actions:

### 1. TRANSFERS FOR THE 2019-2020 SCHOOL YEAR

Upon a motion by Telep, seconded by Salvacion the request for confirmation of the transfer of funds for the 2019-2020 school year, as attached is hereby approved unanimously.

### 2. RENEWAL OF FOOD SERVICE MANAGEMENT COMPANY CONTRACT, 2020-2021 SCHOOL YEAR

Upon a motion by Telep, seconded by Salvacion, the recommendation of the renewal of the Food Service Management Contract between The Pomptonian, Inc. and the Lodi Board of Education for the 2020-2021 school year is hereby approved unanimously. This is the first renewal of the Base Contract that was awarded on May 29, 2019.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1606 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.1606 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum return of \$15,000.00 for school year 2020-2021.

### 3. 2020-2021 SCHOOL LUNCH/BREAKFAST AND À LA CARTE PRICES

Upon a motion by Telep, seconded by Salvacion, the recommendation of the lunch/breakfast prices and the à la carte prices for both students and adults for the 2020-2021 school year as listed below is hereby approved unanimously:

#### LODI SCHOOL DISTRICT 2020-2021 STUDENT PRICE LIST

H.S./M.S. Student Paid Lunch	\$3.00	H.S./M.S. Student Breakfast	\$1.00
Elementary Student Paid Lunch	\$3.00	Elementary Student Breakfast	\$1.00
Reduced Lunch	\$ .00	Reduced Breakfast	\$ .00
<b><u>LUNCH ENTRÉE:</u></b>		<b><u>SIDES:</u></b>	
All Lunch Entrée & Bread	\$2.60	French Fries/Potato Rounds	\$1.50
		Curly Fries	\$1.60
		Sweet Potato Fries	\$1.60
<b><u>EXCEPT:</u></b>		Onion Rings	\$1.60
Mozzarella Sticks	\$2.75		

## Regular Meeting 27 May 2020

Grill Line Items	\$2.50		
Pizza Parlor Pizza	\$2.30	<b><u>A LA CARTE:</u></b>	
		Fresh Baked Cookie	\$ .65
		Baked Snacks/Chips	\$1.00
		Yogurt	\$1.50
		Fruit & Yogurt Parfait	\$3.00
<b><u>DELI CENTRAL:</u></b>		Pop Tarts	\$1.25
Complete Deli Sandwich or Wrap	\$3.00	Rice Krispy Treats	\$1.25
		Honey Nut Cheerios Bar	\$1.25
<b><u>FRESH FARMSTAND:</u></b>		<b><u>ICE CREAM:</u></b>	
Complete Chef's Salad Lunches w/Bread or Crackers		Dixie, small	\$1.25
HS/MS	\$3.00	Creamsicles/Fudge Bar	\$1.30
Elem	\$3.00	Ice Cream Sandwich	\$1.30
		Push Ups	\$1.60
		100% Pure Fruit Juice Slushy	\$1.50
		Pretzel	\$1.75
		Side of Nacho Cheese	\$ .35
<b><u>SOUP/BREADS:</u></b>		<b><u>BEVERAGE:</u></b>	
Cup (8 oz.)	\$1.60	Milk	\$ .65
Bagel w/butter	\$1.50	Pre-Kindergarten Milk	\$ .25
Bagel w/jelly	\$1.50	Juice 4 oz.	\$ .75
Bagel w/cream cheese	\$1.50	Diet Beverage Can	
		(non- carbonated or carbonated)	\$1.25
<b><u>BREAKFAST A LA CARTE</u></b>		Bottled Water, small	\$ .80
Cereal and Milk	\$1.25	Bottled Water, large	\$1.00
Green Mountain Gourmet	\$1.50	Minute Maid Juice, 12 oz.	\$2.00
Hot Tea	\$1.50	Canned Juice	\$1.50
Hot Chocolate	\$1.50		

**LODI SCHOOL DISTRICT  
2020-2021 FACULTY PRICE LIST**

Faculty Lunch	\$4.00		
Faculty Breakfast	\$1.70		
<b><u>LUNCH ENTRÉE:</u></b>		<b><u>SIDES:</u></b>	
All Lunch Entrée & Bread	\$2.85	French Fries/Potato Rounds	\$1.80
<b><u>EXCEPT:</u></b>		Curly Fries	\$1.80
Pizza	\$2.30	Sweet Potato Fries	\$1.80
Mozzarella Sticks	\$2.85	Onion Rings	\$1.80
Grill Line Items	\$3.00		
<b><u>DELI CENTRAL:</u></b>		<b><u>A LA CARTE:</u></b>	
Complete Deli Sandwich or Wrap	\$4.00	Fresh Baked Cookie	\$ .75
		Baked Snacks/Chips	\$1.00
		Yogurt	\$1.60
		Fruit & Yogurt Parfait	\$3.25
<b><u>FRESH FARMSTAND:</u></b>		<b><u>ICE CREAM:</u></b>	
Complete Salad Lunches		Dixie, small	\$1.25
w/Bread or Crackers & Milk	\$4.00	Creamsicles/Fudge Bar	\$1.30
		Ice Cream Sandwich	\$1.30
		Push Ups	\$1.60
		100% Pure Fruit Juice Slushy	\$1.50
<b><u>SOUP/BREADS:</u></b>		<b><u>BEVERAGE:</u></b>	
Cup, 8 oz.	\$1.85	Milk	\$ .75
Bagel w/butter	\$ 1.65	Juice 4oz	\$ .80
Bagel w/jelly	\$1.65	Diet Beverage Can	
Bagel w/cream cheese	\$1.75	(non-carbonated or carbonated)	\$1.25
Roll w/butter	\$1.50	Bottled Water, large	\$1.10

Minute Maid Juice (12oz)	\$2.00
<b><u>BREAKFAST A LA CARTE:</u></b>	
Cereal & Milk	\$2.00
Green Mountain Gourmet Coffee-8oz	\$1.50
Hot Tea	\$1.50
Hot Chocolate	\$1.50

4. **LODI DISTRICT EMPLOYEE DENTAL INSURANCE POLICY  
2020-2021 SCHOOL YEAR**

Upon a motion by Telep, seconded by Salvacion, and in accordance with the recommendation of Allen & Associates, the Board’s Insurance Broker for Dental Benefits, the request for approval for entering into an agreement between Delta Dental of New Jersey Inc. and the Lodi Board of Education for the district’s dental insurance program for the 2020-2021 school year is hereby approved unanimously. The premium for said agreement are \$95.96 per covered employee per month for 2020-2021 school year, which reflects a 0% increase in cost from the previous year.

5. **RECEIPT OF BIDS  
WILSON SCHOOL HVAC/BOILER REPLACEMENT PROJECT**

On **THURSDAY, MAY 14, 2020** at **10:30 AM**, sealed bids were received for the HVAC & Boiler Replacement Project at Wilson School. The bids were as follows:

<b>Bidder</b>	<b>Bid Amount</b>	<b>Alternate 1</b>
ACP Contracting	\$384,000.00	\$182,000.00
EACM Corp	\$363,038.00	\$192,000.00
AMCO Enterprises	\$391,000.00	\$198,000.00

Upon a motion by Telep, seconded by Salvacion, and in accordance with the recommendation of Environetics Group Architects, the Board’s Architectural firm, the request for approval to award the Base Bid (HVAC) and Alternate #1 (Boilers) to EACM Corp., the lowest responsible bidder, is hereby approved unanimously.

6. **THOMAS JEFFERSON MIDDLE SCHOOL BATHROOM  
RENOVATION PROJECT  
CHANGE ORDER#02**

Upon a motion by Telep, seconded by Salvacion, and in accordance with the recommendation of Environetics Group Architects, the Board’s Architectural Firm, the request for confirmation of approval of the above referenced change order decreasing the contact in the amount of \$(301.90) is hereby approved unanimously. Said change order is for the following:

- Credit owed to Gosku Construction from BGD Contracting dumping their waste into Gosku Construction Dumpster.
- Back charge for owner supplied smoke test to plumbing system



## SUPERINTENDENT'S SPECIAL REPORT

The Superintendent submitted a report dated **MAY 27, 2020**. The report is on file in the Board Secretary's Office and resulted in the following actions:

### A. PERSONNEL

#### 1. TRAVEL AND RELATED EXPENSES

Upon a motion by Delgado, seconded by Scorzetti, and in accordance with Policy 6471, *School District Travel*, the recommendation of the approval/ confirmation of the following travel and related expenses in the amount of \$205.42 as attached is hereby approved unanimously. Said expenses are relating to the scope of the staff members' and/or Board Trustees' current responsibilities and will promote the delivery of instruction and/or further the efficient operation of the Lodi School District.

#### 2. STAFF APPOINTMENTS

Upon a motion by Delgado, seconded by Scorzetti, the recommendation of the appointments of the following staff members effective September 1, 2020 to June 30, 2021 as listed below is hereby approved.

Trustees K. Mastrofilipo, Ramos, A. Mastrofilipo, and Telep voted no.

- a. **Amanda Longobardi** – Washington School Media Specialist  
Letter of recommendation from Kevin Dowson, Principal, and resume are attached.

Degree: MA  
Step: 4  
Salary: \$51,569.00

- b. **Christina Gieselmann** – LHS Mathematics Teacher  
Letter of recommendation from Frank D'Amico, Principal, and resume are attached.

Degree: BS  
Step: 1  
Salary: \$48,137.00

- c. **Kira Loh** – LHS Science Teacher  
Letter of recommendation from Frank D'Amico, Principal, and resume are attached.

Degree: Ed.M  
Step: 10  
Salary: \$58,948.00

- d. **Jasmine DeLaPaz** - Elementary School Counselor  
Letter of recommendation from Christine Orosz, Supervisor of Guidance, and resume are attached.

Degree: MA  
Step: 1  
Salary: \$56,045.00

- e. **Olha Mykula** – Elementary School Counselor  
Letter of recommendation from Christine Orosz, Supervisor of Guidance, and resume are attached.

Degree: MA  
Step: 1  
Salary: \$56,045.00

### 3. STAFF RETIREMENT

Upon a motion by Delgado, seconded by Scorzetti, the letter from **Andrea Antoniou**, Mathematics Teacher at Lodi High School, retiring from her position effective July 1, 2020 is hereby approved unanimously.

### 4. STAFF RETIREMENT

Upon a motion by Delgado, seconded by Scorzetti, the letter from **Lynn Scillia**, Language Arts Teacher at Thomas Jefferson Middle School, retiring from her position effective July 1, 2020 is hereby approved unanimously.

### 5. STAFF RESIGNATION

Upon a motion by Delgado, seconded by Scorzetti, the letter from **Natalie Garcia**, 12-Month Clerk Typist in the Superintendent's Office, resigning from her position effective July 1, 2020 is hereby approved unanimously.

### 6. PAID MATERNITY LEAVE OF ABSENCE/NJFLA - AMENDED

Upon a motion by Delgado, seconded by Scorzetti, the letter from **Nicole Lucchesi**, Grade 5 Teacher at Hilltop School, requesting to amend her paid maternity leave of absence from April 20, 2020 through May 15, 2020 and unpaid leave of absence in accordance with the NJ Family Leave Act from May 18, 2020 through June 23, 2020 is hereby approved unanimously. She will take a paid maternity leave of absence from April 20, 2020 through May 8, 2020. She will resume her duties May 11, 2020.

### 7. EXTENSION OF PAID SICK LEAVE OF ABSENCE

Upon a motion by Delgado, seconded by Scorzetti, the letter from **Carol Earle**, Home Economics Teacher at Lodi High School, requesting to extend her paid sick leave of absence utilizing her accumulated sick days from May 5, 2020 to June 1, 2020 is hereby approved unanimously. She will resume her duties June 2, 2020.

8. STAFF APPOINTMENTS

Upon a motion by Delgado, seconded by Scorzetti, the recommendation of the appointments of the following staff members effective September 1, 2020 to June 30, 2021 as listed below is hereby approved.

Trustees K. Mastrofilipo, Ramos, A. Mastrofilipo, and Telep voted no.

- a. **Matthew Loosse** – TJMS Health and Physical Education Teacher  
Letter of recommendation from Jack Lipari, Principal, and resume are attached.  
  
Degree: BS  
Step: 1  
Salary: \$48,137.00
- b. **Sandra Wasserman** – TJMS French Teacher  
Letter of recommendation from Jack Lipari, Principal, and resume are attached.  
  
Degree: MA  
Step: 11  
Salary: \$60,449.00
- c. **Errol Bareiss** – LHS Physics Teacher  
Letter of recommendation from Frank D’Amico, Principal, and resume are attached.  
  
Degree: BA  
Step: 10  
Salary: \$55,802.00

9. STAFF ACHIEVEMENTS

Upon a motion by Delgado, seconded by Scorzetti, the degree changes of the following staff members effective September 1, 2020 as listed below is hereby approved unanimously:

<u>Staff Members</u>	<u>Degree</u>
a. Deborah Malestein	MA to MA + 30
b. Laura Rinaldi	MA to MA + 30

10. STAFF RESIGNATION

Upon a motion by Delgado, seconded by Scorzetti, the letter from **MaryAnn Kruse**, School Nurse at Hilltop School and Lead Nurse for the Lodi School District, resigning from her position effective July 1, 2020 is hereby approved unanimously.

## 11. RESIGNATION OF LHS SCHOOL BANKER

Upon a motion by Delgado, seconded by Scorzetti, the letter from **Michael Tuttle**, Social Studies Teacher at Lodi High School, resigning from his position as LHS School Banker effective July 1, 2020 is hereby approved unanimously.

## B. CURRICULUM & INSTRUCTION

### 1. SOUTH BERGEN JOINTURE COMMISSION

Upon a motion by Delgado, seconded by Scorzetti, the request for confirmation and approval to enter into an agreement with **South Bergen Jointure Commission** and the Lodi Board of Education for the 2019-2020 school year is hereby approved unanimously:

<u>Student Code</u>	<u>Tuition</u>	<u>Program</u>	<u>Effective Date</u>
a. #18-03	\$43,200.00	PS MD	4-6-20 to 6-26-20

### 2. MORRIS-UNION JOINTURE COMMISSION 2020 ESY SCHOOL YEAR

Upon motion by Delgado, seconded by Scorzetti, the request for confirmation and approval to enter into an agreement with **Morris-Union Jointure Commission** and the Lodi Board of Education for the 2020 Extended School Year (ESY) is hereby approved unanimously:

<u>Student Code</u>	<u>Tuition</u>	<u>Program</u>	<u>Effective Date</u>
a. #04-19	\$15,991.00	DLC-Warren	6-24-20 to 8-8-20

### 3. MORRIS-UNION JOINTURE COMMISSION 2020-2021 SCHOOL YEAR

Upon a motion by Delgado, seconded by Scorzetti, the request for confirmation and approval to enter into an agreement with **Morris-Union Jointure Commission** and the Lodi Board of Education for the 2020-2021 school year is hereby approved unanimously:

<u>Student Code</u>	<u>Tuition</u>	<u>Program</u>	<u>Effective Date</u>
a. #04-19	\$95,947.00	DLC-Warren	9-2-20 to 6-22-20

**The following item has been removed from this report**

### 4. HOME INSTRUCTION

I request approval for home instruction for the student listed below:

<u>Student</u>	<u>Effective Date</u>	<u>Provider</u>
1. #05-05	7-1-2020	Windsor Preparatory High School, Paramus, NJ

5.     **NURSING SERVICES CONTRACT, 2020-2021 SCHOOL YEAR**

Upon a motion by Delgado, seconded by Scorzetti, the request for approval to enter into an agreement with **Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency** and the Lodi Board of Education in order to provide nursing services for the 2020-2021 school year at a rate of \$61.00 per hour for RN services and \$51.00 per hour for LPN services is hereby approved unanimously. District is also responsible to pay for all time Starlight employee spends on the bus or otherwise transporting a student to and from school.

6.     **NURSING SERVICES CONTRACT**

Upon a motion by Delgado, seconded by Scorzetti, the request for confirmation of approval to enter into an agreement with **Bayada Home Health Care, Inc.** and the Lodi Board of Education in order to provide nursing services on a substitute basis for the 2020-2021 school year in accordance with the fee listed below is hereby approved unanimously. Said agreement is effective July 1, 2020 to June 30, 2021.

RN:     \$60.00 per hour (2 hour minimum required)

7.     **NONPUBLIC SCHOOL SERVICES AGREEMENT, 2020-2021 SCHOOL YEAR**

Upon a motion by Delgado, seconded by Scorzetti, the recommendation that the Special Services School District of Bergen County provide auxiliary services outlined in Chapters 192/193 to the nonpublic schools in Lodi for 2020-2021 school year (July 1, 2020 to June 30, 2021) is hereby approved unanimously. The services to be provided by the Bergen County Special Services School District include:

Remedial and Auxiliary Services	Maximum Time Allotments of Service
Compensatory Education	A minimum of thirty (30) minutes per week
English as a Second Language	A minimum of thirty (30) minutes per week
Speech Correction	A minimum of thirty (30) minutes per week
Supplemental Instruction	A minimum of thirty (30) minutes per week
Evaluation and Determination of Eligibility	All services deemed necessary by the Child Study Team.

Annual Review	All services deemed necessary by the Child Study Team.
Home Instruction	n/a

Services shall be scheduled as listed above to the extent that State fiscal allocations make these services practical.

These services are paid for with State funds and the amounts we receive from the State will be accepted by the Special Services School District of Bergen County.

**Allocations for services will be provided when information is released by the New Jersey Department of Education in July.**

**8. APPROVAL OF PARTNERSHIP AGREEMENT**

Upon a motion by Delgado, seconded by Scorzetti, the request for approval to continue the 21st Century Community Learning Center After-School Program Agreement between the Lodi Boys and Girls Club and the Lodi Board of Education is hereby approved unanimously. The program will be conducted at the Thomas Jefferson Middle School during the 2020-2021 school year.

**9. ADOPTION OF HEALTH-RELATED CLOSURE PLAN**

Upon a motion by Delgado, seconded by Scorzetti, the request for approval to adopt the updated Health-Related Closure Preparedness Flexible Instruction Day-Learning Plan related to the COVID-19 Virus is hereby approved unanimously.

**10. NURSING SERVICES CONTRACT**

Upon a motion by Delgado, seconded by Scorzetti, the request for confirmation of approval to enter into an agreement with **Bayada Home Health Care, Inc.** and the Lodi Board of Education in order to provide nursing services for student #13-13 for the 2020-2021 school year as listed below is hereby approved unanimously. Said agreement is effective July 1, 2020 to June 30, 2021.

RN: \$55.00 per hour  
LPN: \$46.00 per hour

11. NURSING SERVICES CONTRACT

Upon a motion by Delgado, seconded by Scorzetti, the request for confirmation of approval to enter into an agreement with **Bayada Home Health Care, Inc.** and the Lodi Board of Education in order to provide nursing services for student #01-03 for the 2020-2021 school year as listed below is hereby approved unanimously. Said agreement is effective July 1, 2020 to June 30, 2021.

RN: \$55.00 per hour  
LPN: \$46.00 per hour

C. POLICIES and REGULATIONS

1. ADOPTION OF REVISED POLICIES AND REGULATIONS  
(SECOND READINGS)

Upon a motion by Delgado, seconded by Scorzetti, the second readings of the policies/regulations were conducted and are hereby approved and adopt:

- Policy 1581 - Domestic Violence
- Policy 2422 - Health and Physical Education
- Policy 5330 - Administration of Medication
- Regulation 5330 - Administration of Medication
- Policy 8210 - School Year
- Policy 8220 - School Day
- Policy 8462 - Reporting Potentially Missing or Abused Children

2. ADOPTION OF NEW POLICIES AND REGULATIONS (SECOND READINGS)

Upon a motion by Delgado, seconded by Scorzetti, the second readings of the policies/regulations were conducted and are hereby approved and adopt:

- Regulation 1581 - Domestic Violence
- Policy 3421.13 - Postnatal Accommodations
- Policy 4421.13 - Postnatal Accommodations
- Policy 7243 - Supervision of Construction

REPORT OF THE PRESIDENT

None

REPORT OF COMMITTEES

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Delgado asked if the BOE will provide chromebooks to trustees without cameras for ZOOM meetings.

**HEARING OF CITIZENS**

Ryan Curioni-76 Liberty Street- what happened to grant money for LEAP program due to COVID-19 shutdown, and asks other financial review questions. President Schrieks provided answered. Trustee A. Mastrofilipo also asked about financials.

**ADJOURNMENT**

Upon a motion by Delgado, seconded by K. Mastrofilipo, and approved unanimously, the meeting was adjourned at 8:17 pm.

THE PRECEDING IS A CONCISE STATEMENT INTERPRETED BY THE BOARD SECRETARY AND MAY NOT INDICATE THE PRECISE INTENT OF THE BOARD MEMBERS. THE MINUTES OF THE MEETING ARE TAPED AND ARE AVAILABLE AT THE OFFICE OF THE BOARD SECRETARY.

Respectfully submitted,

  
James R. Sekelsky  
Board Secretary/Business Administrator

rm