

## Reorganization Meeting 6 January 2020

The Board of Education of the Borough of Lodi, in the County of Bergen, and State of New Jersey, convened in a Reorganization on Wednesday evening, January 6, 2020 at 6:00 P.M., prevailing time, at the Board of Education Meeting Room, Lincoln School, 8 Hunter Street, Lodi, New Jersey for the following purpose (to the extent known):

## 1. Reorganization of the Lodi Board of Education

The following continuing members of the Board of Education were present: Trustees: Schrieks, Ramos, A. Mastrofilipo, Scorzetti, and Telep.

The following elected members of the Board of Education were present: Trustees Cardone, K. Mastrofilipo, Delgado, and Salvacion.

Also present were: Mr. Robert R. Brown, Interim Board Secretary/Business Administrator, Dr. Douglas J. Petty, Superintendent of Schools, and Matthew Giacobbe, Board Attorney.

Mr. Robert R. Brown, Interim Board Secretary/Business Administrator, assumed the Chairmanship, called the meeting to order at 6:00 P.M., and conducted the Pledge of Allegiance.

Mr. Robert R. Brown, Interim Board Secretary/Business Administrator, read the following statement:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Lodi Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof sent and/or published in the Herald News, Bergen Record, Office of the Borough Clerk, and the entrance to the Board of Education Meeting Room."

At this point, the Chairman called the elected members of the Lodi Board of Education, Nancy Cardone, **Kerry Ann Mastrofilipo, Natalie Delgado, and Sharon Salvacion** to be sworn in officially as members of the Lodi Board of Education.

Mr. Matthew Giacobbe, Board Attorney administered the Oath.

The composition of the Lodi Board of Education of the Borough of Lodi, New Jersey, for the next elective year is as follows:

**Sharon Salvacion**  
**Natalie Delgado**  
**Kerry Anne Mastrofilipo**  
**Nancy Cardone**  
**Joseph A. Ramos**  
**Marc N. Schrieks**  
**Alfonso Mastrofilipo, Jr.**  
**Donald Scorzetti**  
**Jeffrey Telep**

## **CODE OF ETHICS**

Each Board Member read a paragraph of the Code of Ethics.

Upon a motion by Schrieks, seconded by K. Mastrofilipo, and approved unanimously, the **CODE OF ETHICS** of the New Jersey School Boards Association was officially adopted by the entire Board of Education.

## **ELECTION OF PRESIDENT**

The Chairman opened the floor for nominations for President of the Lodi Board of Education.

Trustee Cardone nominated Trustee Schrieks for President of the Lodi Board of Education; the nomination was seconded by Trustee Delgado.

No additional nominations were made and the floor for nominations for President was closed by Trustee Scorzetti, seconded by Trustee Telep.

The nomination of Trustee **SCHRIEKS** to the office of **PRESIDENT** of the Lodi Board of Education for the 2020 elective year is hereby approved.

Trustees A. Mastrofilipo and Ramos abstained from voting.

## **ELECTION OF VICE PRESIDENT**

The Chairman opened the floor for nominations for Vice President of the Lodi Board of Education.

Trustee Scorzetti nominated Trustee Cardone for Vice President of the Lodi Board of Education; the nomination was seconded by Trustee Schrieks.

No additional nominations were made and the floor for nominations for Vice President was closed by Trustee Scorzetti, seconded by Trustee Telep.

The nomination of Trustee **CARDONE** to the office of **VICE PRESIDENT** of the Lodi Board of Education for the 2020 elective year is hereby approved.

Trustees A. Mastrofilipo and Ramos abstained from voting.

## **COMMENTS OF NEWLY ELECTED BOARD PRESIDENT**

President Schrieks thanked the Board for their confidence. He congratulated the 4 newly elected Board Members and was happy to announce that they all happen to be women.

**RESOLUTIONS****LODI BOARD OF EDUCATION  
LODI, NEW JERSEY****RESOLUTION# 1-2020**

**RESOLUTION RE:        READOPTION OF POLICIES, BY-LAWS,  
                                 RULES/REGULATIONS**

**OFFERED BY TRUSTEE:        TELEP**

**SECONDED BY TRUSTEE:        K. MASTROFILIPO**

**BE IT RESOLVED**, that all written policies, by-laws, and rules/regulations in the official Policy Manual of the Lodi Board of Education be readopted for the period from January 6, 2020, the date of this Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

**DATE:        JANUARY 6, 2020**

**VOTE:        APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY****RESOLUTION# 2-2020**

**RESOLUTION RE:        NAMING BANK DEPOSITORIES**

**OFFERED BY TRUSTEE:        SCHRIEKS**

**SECONDED BY TRUSTEE:        A. MASTROFILIPO**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**THAT** the Lodi Board of Education hereby designates the following institutions as its Bank Depositories for the calendar year January 1, 2020 through December 31, 2020:

1. Bank of America, Lodi
2. T.D. Bank North, Lodi
3. Bank of New York
4. Valley National Bank

**DATE: JANUARY 6, 2020**

**VOTE: APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 3-2020**

**RESOLUTION RE: NAMING NEWSPAPERS**

**OFFERED BY TRUSTEE: SCHRIEKS**

**SECONDED BY TRUSTEE: A. MASTROFILIPO**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**THAT** the Lodi Board of Education hereby designates the following newspapers as its official newspapers for the calendar year January 1, 2020 through December 31, 2020:

1. Bergen Record
2. Herald News

**DATE: JANUARY 6, 2020**

**VOTE: APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION #4-2020**

**RESOLUTION RE:           ORDER OF BUSINESS**

**OFFERED BY TRUSTEE:       SCHRIEKS**

**SECONDED BY TRUSTEE:     A. MASTROFILIPO**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**THAT the ORDER OF BUSINESS** for the Regular Meetings to be held from **January 2020 through December 2020.**

- I. Meeting called to Order by the President
- II. Pledge of Allegiance
- III. Sunshine Law
- IV. Roll Call by the Secretary of the Board of Education
- V. Showcase for Success
- VI. Reading and approving of Minutes of preceding Meetings and ratification of all action taken at said Meetings, as recorded
- VII. Communications
- VIII. Hearing of Citizens
- IX. Resolutions
- X. Bills
- XI. Board Secretary's Monthly Financial Report
- XII. Budgetary Line Item Status Monthly Certification (Secretary's)
- XIII. Budgetary Major Account/Fund Status Monthly Certification (Board)
- XIV. Cash Report
- XV. Board Secretary's Special Report
- XVI. Superintendent of Schools Monthly Report
- XVII. Report of the President
- XVIII. Report of Committees
- XIX. Old Business
- XX. New Business
- XXI. Hearing of Citizens
- XXII. Adjournment

**DATE:           JANUARY 6, 2020**

**VOTE:           APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION #5-2020**

**RESOLUTION RE:        READOPTION OF STANDARD OPERATING  
PROCEDURES MANUAL**

**OFFERED BY TRUSTEE:        SCHRIEKS**

**SECONDED BY TRUSTEE:        A. MASTROFILIPO**

**BE IT RESOLVED**, that the Standard Operating Procedure Manual of the Lodi Board of Education be readopted for the 2020 calendar year unless modified by the Board of Education. A copy of the manual is on file in the office of the Board Secretary/Business Administrator.

**DATE:        JANUARY 6, 2020**

**VOTE:        APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION #6-2020**

**RESOLUTION RE:        READOPTION OF PURCHASING PROCEDURE MANUAL**

**OFFERED BY TRUSTEE:        SCHRIEKS**

**SECONDED BY TRUSTEE:        A. MASTROFILIPO**

**BE IT RESOLVED**, that the revised Purchasing Procedure Manual of the Lodi Board of Education be readopted for the 2020 calendar year unless modified by the Board of Education. A copy of the manual is on file in the office of the Board Secretary/Business Administrator.

**DATE:        JANUARY 6, 2020**

**VOTE:        APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 7-2020**

**RESOLUTION RE:        APPOINTMENT OF LODI SCHOOL DISTRICT  
SUPERINTENDENT TO POSITION OF BOARD  
TRUSTEE OF THE SOUTH BERGEN JOINTURE  
COMMISSION**

**OFFERED BY TRUSTEE:        SCHRIEKS**

**SECONDED BY TRUSTEE:        A. MASTROFILIPO**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**THAT DR. DOUGLAS J. PETTY**, Superintendent of the Lodi School District, is hereby appointed as **BOARD TRUSTEE** of the South Bergen Jointure Commission from **January 2020 through January 2021**.

**DATE:        JANUARY 6, 2020**

**VOTE:        APPROVED UNANIMOUSLY**

**LODI BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION# 8-2020**

**RESOLUTION RE:        SCHEDULE OF WORK SESSIONS/REGULAR MEETINGS  
OPEN PUBLIC MEETINGS NOTICE**

**OFFERED BY TRUSTEE:        K. MASTROFILIPO**

**SECONDED BY TRUSTEE:        RAMOS**

**BE IT RESOLVED** by the Board of Education of the Borough of Lodi, New Jersey, as follows:

**THAT** in accordance with State Statute, Chapter 231, P.L. 1975, the following is a schedule of Work Session for **January 2020 through December 2020**, of the Lodi Board of Education in the County of Bergen, State of New Jersey.

**WORK SESSIONS** will be held at the Board of Education Meeting Room, Lincoln School, 8 Hunter Street, Lodi, New Jersey at **7:00 P.M.** as follows; action may or may not be taken:

**TUESDAY, JANUARY 14, 2020**

**REGULAR MEETINGS** will be held at the Board of Education Meeting Room, Lincoln School, 8 Hunter Street, Lodi, New Jersey at **7:00 P.M.** as follows:

**WEDNESDAY, JANUARY 22, 2020**

**BE IT FURTHER RESOLVED** that any changes from the preceding dates will be made with the required 48 hour public notice. Any Special Meetings will be held with the required 48 hour public notice prior to such meetings.

**THIS NOTICE** shall be filed in the Office of the Borough Clerk of the Borough of Lodi, New Jersey, and will be posted in the Board of Education Meeting Room entrance and office.

**THAT** the Secretary/Business Administrator of the Lodi Board of Education is hereby authorized and directed to publish in The Record and The Herald newspapers, copy of said **SCHEDULE OF MEETINGS**.

**DATE: JANUARY 6, 2020**

**VOTE: APPROVED UNANIMOUSLY**

**BOARD OF EDUCATION  
LODI, NEW JERSEY**

**RESOLUTION #9-2020**

**RESOLUTION RE: APPOINTMENT OF QUALIFIED PURCHASING AGENT,  
PURSUANT TO N.J.S.A.40A:11-9g  
INCREASING BID THRESHOLD**

**OFFERED BY TRUSTEE: SCHRIEKS**

**SECONDED BY TRUSTEE: A. MASTROFILIPO**

**WHEREAS**, in N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the threshold; and

**WHEREAS**, N.J.S.A. 5:34-5 et seq. establishes the criteria for Qualified Purchasing Agent Certification; and

**WHEREAS**, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents possess a qualified purchasing agent (QPA) certificate, from \$36,000.00 to \$40,000.00, and

**WHEREAS**, the Lodi Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$40,000.00 for school districts who have a Qualified Purchasing Agent; and



## Reorganization Meeting 6 January 2020

**NOW THEREFORE BE IT RESOLVED**, that the governing body hereby appoints **ROBERT R. BROWN** as Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; from the period July 1, 2019 through June 30, 2020, and be it further

**RESOLVED**, that the Lodi Board of Education, establishes and sets the bid threshold amount of \$40,000.00 for the Board of Education, and further authorizes **ROBERT R. BROWN**, Interim Board Secretary/Business Administrator to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for purchases that do not exceed in the aggregate the newly established threshold amount; and be it further

**RESOLVED**, that in accordance with N.J.S.A. 5:34-5.2 the Board of Education Board Secretary/Business Administrator is hereby authorized and directed to forward a certified copy of this resolution to the Division of Local Government Services.

**DATE: JANUARY 6, 2020**

**VOTE: APPROVED UNANIMOUSLY**

**COMMENTS OF OUTGOING MEMBERS OF THE BOARD:**

None

**COMMENTS OF CONTINUING MEMBERS OF THE BOARD:**

None

**COMMENTS OF ELECTED MEMBERS OF THE BOARD:**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**HEARING OF CITIZENS**

None

**ADJOURNMENT**

Upon a motion by Scorzetti, seconded by Salvacion, and approved unanimously, the meeting was adjourned at 6:47 P.M.

THE PRECEDING IS A CONCISE STATEMENT INTERPRETED BY THE BOARD SECRETARY AND MAY NOT INDICATE THE PRECISE INTENT OF THE BOARD MEMBERS. THE MINUTES OF THE MEETING ARE TAPED AND ARE AVAILABLE AT THE OFFICE OF THE BOARD SECRETARY.

Respectfully submitted,



Robert R. Brown

Interim Board Secretary/Business Administrator

RB:rm